

**BUDGET & PERFORMANCE PANEL WORK PROGRAMME 2016/17**

<b>Matter for consideration</b>	<b>Detail</b>	<b>Officer responsible/ External</b>	<b>Expected date of meeting</b>
Compliments and Complaints Half Yearly Report. To form part of the Corporate Performance Monitoring Report.	To include detail on the complaints made against the Council and upheld by the LGO.  (min. 12 refers – 13 <sup>th</sup> September 2016)	Chief Officer (Environment)	(Twice yearly).
Financial Monitoring	(min.8 refers)	Chief Officer (Resources)	Quarter 3 – February 2017.
Corporate Performance Monitoring- <b>NOTE- this report will be combined with report above as appropriate</b>	(min.8 refers)	Chief Officer (Environment)	Quarter 3 – February 2017.
Pensions	Information requested 13 <sup>th</sup> September 2016.  (min.14 and 19 refers)	Representative of Lancashire County Council invited to address the Panel on Pensions.	TBC.
Treasury Management Strategy	The Panels views to be sought regarding the proposed treasury management framework for 2017/18.  (min.8 refers)	Chief Officer (Resources)	21 <sup>st</sup> February 2017.
Budget Overspends/Variance	Consideration of budget variances which may be identified when considering annual outturn report.  (min. 8 refers)	Chief Officer (Resources)	As required.
Procurement Strategy	Further pre-scrutiny prior to the updated Procurement Strategy being presented to Cabinet.  (min. 8 and 19 refers – Action – briefing note to be provided)	Chief Officer (Resources)	Prior to the updated Strategy being presented to Cabinet.
Update on wider implementation of the CorVu System	Update requested 8 <sup>th</sup> November 2016.  (min. 19 refers)	Chief Officer (Environment)	As required.

Commercial Properties	Report on Commercial Properties to be part of the Work Programme.  (min 8 refers)	Chief Officer (Resources)	Also covered in quarterly reporting, the content of which will continue to be reviewed and updated.
Litter Enforcement Service	Report on Litter Enforcement Service to be included in the Work Programme.  (min. 8 refers)	Chief Officer (Environment)	TBC.
Repairs and Maintenance Service (RMS) (previously on the Work Programme as the APSE Report)	Overview and Scrutiny Members to be invited to ask questions.  (min. 19 refers – 8 <sup>th</sup> November 2016)	Chief Officer (Environment)	As required.

### **Invitations to Cabinet Members**

<b>Cabinet Member and area of responsibility</b>	<b>Issue</b>	<b>Expected date of meeting</b>
Councillor Blamire, Leader of the Council	Corporate Performance Monitoring.	Various – as set out in the Work Programme Report.
All Members of Cabinet	Various. Invitations to be extended to Cabinet Members to coincide with issues relevant to their respective portfolios.	Various.
Councillor James Leyshon, Cabinet Member with responsibility for Property Services, Car Parking, ICT, Digital Services and Customer Services.	Property Group Update.	Various – as set out in the Work Programme Report.

### **Briefing Notes**

<b>Matter for Consideration</b>	<b>Date Requested/additional detail</b>	<b>Officer Responsible</b>	<b>Date Circulated</b>
ICT – Bring Your Own Device	13.09.2016	ICT Manager	Circulated to all Members on 06.02.2017.
Procurement and Tendering	08.11.2016 The briefing note to include reference to Council Resolutions and what has been undertaken to action these.	Chief Officer (Resources)	TBC.
Out of Hours ICT Support Service	08.11.2016	Chief Officer (Resources)	TBC.